

PLAYGROUP VOLUNTEER

Glenroy Neighbourhood Learning Centre (GNLC) is a community development and education services provider, Neighbourhood House, and Registered Training Organisation (RTO). Our charity offers a suite of digital literacy courses, language and literacy programs, health and well-being activities, occasional childcare, and opportunities for young people.

GNLC is looking for 1 – 2 experienced Playgroup Volunteers to run a playgroup every Friday from the 16th of July. The playgroup will be run in the onsite childcare centre room at GNLC. The childcare centre is a wonderful space for children to enjoy with an entertaining outdoor area that can be utilized during sessions.

Tasks include:

- Pre-planning activities to be run each session (approx. 2 – 3hours per session) i.e. reading, song and dance, indoor/outdoor activities, puzzles etc
- Setting up tables and chairs, toys, sandpit and play equipment before participants arrive
- Supervising indoor and outdoor activity areas with regards to hygiene, OH&S and any COVID-19 restrictions that may be in place
- Assisting with the setup of healthy snack time (all snacks provided)
- Facilitating positive and friendly communication with parents and children during the session
- Communicating with parents and children, GNLC staff and other volunteers during the session
- Adhering to GNLC policy and procedure regarding child safety

Playgroups bring young children, parents, families and communities together to learn and develop through informal play activities and social interaction. Playgroups help parents and caregivers build social and support networks that encourage and assist them in their valuable parenting role. At playgroup you get to meet other people going through similar experiences, ease the isolation that can come with caring for young children and find out about local community, health and support services.

Please note, this is not childcare. The parents of the toddlers/children are always present during playgroup.

Please send through a resume with a brief cover letter outlining your interest in volunteering at Glenroy Neighbourhood Learning Centre to nhcoordinator@glenlink.vic.edu.au

A Working with Children Check and Police Check is required for this position.